

SUSANA MARTINEZ
GOVERNOR



FRANK ZUBIA
DIRECTOR

ROBIN BRASSIE
DEPUTY DIRECTOR

STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION
6200 Uptown Blvd. NE, Suite 210
Albuquerque, NM 87110

Meeting Called to Order

On November 16, 2017 Commission Chair Marron Lee called the regular monthly meeting of the New Mexico Crime Victims Reparation Commission to order at 10:08 AM

The following Commission Members were present

Marron Lee, Commission Chair
Dr. Robin Edward, Commission Vice Chair
Erica Jorgensen-Forde, Commission Member
Raul Ortiz, Commission Member (telephonic)
Louise Tracey-Hosa, Commission Member (telephonic)

The following Commission staff members were present

Frank Zubia, Director of CVRC
Robin Brassie, Deputy Director
Cindy Mok, Chief Financial Officer
MaryEllen Garcia, VAWA Grant Administrator
Melissa Ewer, VOCA Grant Administrator
Moises Valdez, State Investigator Supervisor
Jacqueline Sanchez, State Investigator

Absent

Regina Ryanczak, Assistant Attorney General
Samantha Acuff, State Investigator Supervisor

Anne Matson, Compensation Management Analyst documented the meeting.

Review Agenda

The agenda was reviewed. Commission Member Erica Jorgensen-Forde moved to approve the agenda as written. Commission Vice Chair Dr. Edward seconded the motion. The motion passed unanimously.

Review and Approval of October 26, 2017 Commission Meeting Minutes.

The minutes for the October 26, 2017 Commission Meeting were reviewed and amended. Commission Member Erica Jorgensen-Forde moved to approve the minutes as amended. Commission Member Ms. Tracey-Hosa seconded the motion. The motion passed unanimously.

Public Comment

No Discussion

Agency Financial Report

Ms. Mok informed the Commission of the following:

The beginning budget for victim payouts was \$2,391,978.00. The total amount for victim payouts to date is \$692,186.00 leaving a projected available year-end balance of \$527,236.00

Payments received in Crime Victims Fund by Type for period of November 16, 2017:

Restitution and Correction: \$5,164.89

Penalty Assessment: \$1,313.00

Civil Settlement: \$803.88

Total received is \$7,281.77

Business

Services, Training, Officers, Prosecutors Violence Against Women Act (STOP VAWA)/Sexual Assault Services Program (SASP) Formula Grants

Ms. Garcia informed the Commission of the following:

Ms. Garcia co-presented a national webinar with Leslye E. Orloff and Rocio Molina of National Immigrant Women's Advocacy Project on October 26, 2017 for Identifying, Reaching and Resourcing Immigrant Survivors Webinar.

Ms. Garcia co-presented a Compensation and Grants Management workshop with Deputy Director Robin Brassie at the Gallup-McKinley Chamber of Commerce on November 2, 2017.

Ms. Garcia conducted Multi Agency Site Visits with the Children, Youth and Families Department with several Child Advocacy Centers.

Victims of Crime Act Victim Assistance (VOCA VA)

Ms. Ewer informed the Commission of the following:

The October VOCA invoices for the first month of FFY18 from subgrantees are currently being processed for payment.

Quarterly Performance Measuring Tool (PMT) data for the fourth quarter was received by subgrantees and was submitted timely through the PMT website by the deadline of November 15, 2017.

A Wish List solicitation for requests for one-time costs from FFY18 VOCA subgrantees was sent to subgrantees via email on November 1, 2017. Reverted funds from the 2015 federal award will be used to fund the Wish List requests, which must be expended by subgrantees between December 2017 and March 31, 2018.

Ms. Ewer attended the mandatory Office for Victims of Crime (OVC) Special Conditions webinar for all states receiving VOCA VA funds on November 1, 2017.

A site visit was conducted at Rio Rancho Police Department and additional site visits at VOCA subgrantee agencies are planned for November and December. Site visit reports for previously completed site visits are currently being completed.

Ms. Ewer attended the VOCA Administrators Peer-to Peer Meeting in Seattle, Washington in order to share tools and best practices with administrators from other states. She will also be attending the National Crime Victim Center National Training Institute and State Victim Assistance Academy Leadership Symposium in Portland, Oregon in early December on scholarship.

New Business

2018 Commission Meeting Dates

The following are the proposed dates for 2018 Commission Meetings:

January 11, 2018

February 22, 2018

March – No Commission Meeting in March due to Advocacy in Action Conference

April 5, 2018

May 24, 2018

June 21, 2018

July 26, 2018

August 23, 2018

September 27, 2018

October 25, 2018

November 15, 2018

December – No Commission Meeting

Consideration of Relocation and Rent in Homicide Cases

Mr. Zubia informed the Commission that we currently cover rent and relocation for victims of domestic violence, sexual assault and human trafficking. Mr. Zubia requested that we also include rent and relocation for family members of homicide victims. After a brief discussion, the Commission agreed that we could include covering expenses for rent and relocation for family members of homicide.

Executive Session

No Executive Session was held.

The next Commission meeting is scheduled for Thursday, January 11, 2018 at 10:00 AM at 6200 Uptown Blvd. NE, Suite 210, Albuquerque, NM in the conference room.

Adjourned

Commission Member Ms. Jorgensen-Forde moved to adjourn the meeting. Commission Vice Chair Dr. Edward seconded the motion. The motion passed unanimously.

The meeting adjourned at 10:28 AM

APPROVED: Marron Lee DATE: 1.11.18
Marron Lee, Chair