

MICHELLE LUJAN GRISHAM  
GOVERNOR



FRANK ZUBIA  
DIRECTOR

STATE OF NEW MEXICO  
CRIME VICTIMS REPARATION COMMISSION  
6200 Uptown Blvd. NE Suite #210  
Albuquerque, NM 87110  
Meeting Called to Order

On February 27, 2020 Commission Chair Lee called the regular monthly meeting of the New Mexico Crime Victims Reparation Commission to order at 10:00 a.m.

The following Commission Members were present:  
Marron Lee, Commission Chair  
Mark Myers, Commission Vice Chair (Telephonic)  
Erica Jorgensen, Commission Member (Telephonic)

The following NMCVRC staff members were present:  
Frank Zubia, Director  
MaryEllen Garcia, Grants Bureau Chief  
Moises Valdez, Compensation Bureau Chief  
Cindy Mok, Chief Financial Officer  
Debra Yepa, State Investigator  
Pamela Brendler, State Investigator  
Joann Ziegler, Administrative Secretary

#### **Review Agenda**

The agenda was reviewed by Commission Chair Lee. Commission Member Jorgensen moved to approve the agenda. Commission Member Myers seconded the motion. The motion passed unanimously.

#### **Review and Approval of January 16, 2020 Commission Meeting Minutes**

The Commission meeting minutes were reviewed for January 16, 2020 by Commission Chair Lee. Commission Member Jorgensen moved to approve the minutes. Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

#### **Public Comment**

None

**Agency Financial Report**

Ms. Mok updated the Commission about the FY 2020 budget for the period of July 1, 2019 to February 26, 2020 in victim payments. The beginning budget is \$2,620,585 The total amount for victim payouts to date is \$1,718,830. At the current rate of victim payout, the agency projects to expend \$118,619 from crime victim fund balance to cover the payout through the end of the fiscal year.

Ms. Mok also updated the Commission about the current status of Crime Victims Fund. Below is the breakdown of the payments received for the period of July 1, 2019 to February 26, 2020 in Crime Victims Fund by Type:

Restitution: \$39,380

Corrections: \$300,978

Civil Settlement: \$7,784

Penalty Assessment: \$205,511

Total received: \$553,653

**New Business**

**Advocacy in Action**

Director Zubia wanted to update the Commission of our annual conference, Advocacy in Action, which will be held at Hyatt Tamaya Resort in Bernalillo, New Mexico on March 17-20, 2020. All Commission members are invited to attend. Continuing education credits are offered to various professions, including CLE's for attorneys. One of the major themes during Advocacy in Action will be self-care.

**Legislative Update**

Director Zubia updated the Commission on the Legislative Session. He advised that several entities were advocating for increased human trafficking funds. There were two bills to address human trafficking, House Bill (HB) 101 in the amount of \$350,000 and Senate Bill (SB) 66, in the amount of \$250,000 for minors. Neither bill passed this session. Director Zubia informed the Commission that the HB2 budget bill is currently pending the Governor's signature. However, according to the draft version, there will be a state general fund appropriation in the amount of \$450,000 for sexual assault services, and our agency would be the pass-through agency for this funding. Director Zubia also advised the Commission that our agency was task under a memorial to create a Domestic Violence Task Force. This memorial did pass.

**Proposed Gap Analysis by the NM Sentencing Commission**

Director Zubia informed the Commission that the agency would like to contract with New Mexico Sentencing Commission to conduct a gap analysis in penalty assessment collection. The agency has seen an inconsistent amount of the penalty assessment received from Administrative Office of the Courts (AOC) and the New Mexico Correction Department.

**Business**

**Grants Updates (VOCA, VAWA, SASP and State)**

Ms. Garcia, Grants Bureau Chief, informed the Commission of the following:

The Grants Bureau Chief has been participating in a working group with Children, Youth and Families as they revise their domestic violence service definition manual.

The VOCA ER Fund agencies came to CVRC, January 15, 2020, to review the guidelines and receive additional training on administering VOCA ER Funds.

The 2019 STOP VAWA and SASP Annual Report forms are being completed by subrecipients and are due to CVRC by February 28, 2020. The reports will be review for accuracy and prepared for submission to the Office on Violence Against Women by March 30, 2020.

The Human Trafficking Award was amended to increase the New Mexico Immigrant Law Center with \$15,000 to reconcile against the state appropriation.

The State Grant Administrator attended two procurement trainings, one in Santa Fe, January 28-30, 2020 and one in Albuquerque, February 11-13, 2020. The Albuquerque course was for a Procurement Certification which the State Grant Administrator, Marivel Baca passed and received.

The STOP VAWA and SASP Request for Proposal is being prepared to send out to continuation and competitive subrecipients.

The VOCA VA continuation cycle timeline is being prepared and will be sent out to subrecipients for FFY20201.

The State Grants continuation awards are being prepared to enter into Web Grants and will be sent out to subrecipients for FY2021.

The 2021-2024 Statewide Implementation Planning Process will start over the next several months as we gather information and collaboration with stakeholders and providers to establish our funding priorities and strategies over the next four fiscal years.

A competitive application was submitted to the Office for victims of crime of \$500,000 in funding to support human trafficking survivors with carrier free transitional housing.

**Agency Personnel Matters**

Director Zubia updated the Commission that our agency currently has five vacant positions, three in the Compensation Department, one in the Administrative Department and one in the Grants Department. The agency is working closely with State Personal Office fill the positions.

**Executive Session**

At 10:41 a.m., Commission Member Jorgensen made a motion to enter into Executive Session. Commission Chair Lee seconded the motion.

A poll of the Commission Members was made as follows: Commission Chair Lee, aye, Commission Vice Chair Myers, aye, Member Jorgensen, aye.

At 10:42 a.m., Commission Chair Lee made a motion to come out of Executive Session. Commission Member Jorgensen seconded the motion. The motion passed unanimously.

Commission Member Jorgensen stated that pursuant to Section 10-15-1(J) NMSA 1978 the matters discussed in the closed meeting (Executive Session) were limited only to those specified in the motion for closure.

**Actions on Items Discussed in Executive Session (Voting Item)**

190876 – Request for Additional Therapy

Commission Chair Lee made the motion to approve Claim #190876 and Commission Jorgensen seconded the motion. The motion was passed unanimously.

The next Commission meeting has been scheduled for Thursday, April 09, 2020 at 10:00 a.m. at 6200 Uptown Blvd. N.E., Suite #210, Albuquerque, NM in the conference room.

**Adjourned**

Commission Member Jorgensen moved to adjourn the Commission meeting. Commission Chair Lee seconded the motion. The motion to adjourn passed unanimously.

The meeting adjourned at 10:43 a.m.

APPROVED: Marron Lee  
Marron Lee, Commission Chair

DATE: 2/27/20

02/27/20