

STATE OF NEW MEXICO  
CRIME VICTIMS REPARATION COMMISSION

MICHELLE LUJAN GRISHAM  
GOVERNOR



FRANK ZUBIA  
DIRECTOR

STATE OF NEW MEXICO  
CRIME VICTIMS REPARATION COMMISSION  
6200 Uptown Blvd. NE Suite #210  
Albuquerque, NM 87110

**Video Conferencing Platform – Zoom Meeting**

In accordance with the COVID-19, State of New Mexico Public Health Emergency- Executive Order 2020-004 Crime Victims Reparation Commission Virtual Meeting information was posted with detailed instructions on the CVRC Website for members of the public to attend and listen via telephone, live streaming or other similar technologies.

**Virtual Meeting Called to Order**

On August 27, 2020, Commission Chair Lee called the August virtual meeting of the New Mexico Crime Victims Reparation Commission to order at 10:05 a.m. At that time, Chair Lee announced there was not a quorum and the meeting was recessed until 11:30 a.m. At 11:30 a.m., Chair Lee resumed the Commission meeting and announced the names of those members of the public body who are participating remotely.

The following Commission Members were present via webcast:

Marron Lee, Commission Chair  
Mark Myers, Commission Vice Chair  
Erica Jorgensen, Commission Member

The following NMCVRC staff members were present via webcast:

Frank Zubia, Director  
Moises Valdez, Compensation Bureau Chief  
MaryEllen Garcia, Grants Bureau Chief  
Debra Yepa, State Investigator  
Rose Martinez, Compensation Management Analyst

**Review Agenda**

The agenda was reviewed by Commission Chair Lee and she proposed that a few items on the agenda be tabled. Agenda Item (#6) under “New Business”, and Agenda Item (#7a) under “Business” were tabled. Commission Member Jorgensen made a motion to table the proposed items on the agenda, Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

**Review and Approval of July 23, 2020 Commission Meeting Minutes**

The Commission meeting minutes were reviewed for July 23, 2020 by Commission Chair Lee. Commission Member Jorgenson made a motion to approve the meeting minutes. Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

**Public Comment**

No Public Comment

**Agency Financial Report**

Proposed Agency Budget FY22

Mr. Zubia presented to the Commission the Agency Financial Report for Ms. Mok.

Mr. Zubia informed the Commission that the proposed budget was presented at the previous Commission meeting and gave projections for the current fiscal year and FY22 that starts on July 1, 2021. The current agency budget received a 1% increase from general fund appropriations and is at \$6,657,500. The Federal Funds Budget is at \$17,342,500. Mr. Zubia informed the Commission that we are currently on budget with what was anticipated with the current budget cuts. The FY22 budget is at \$6.41 million. The budget for FY22 is \$237,000.00 less than what was projected for that fiscal year. The Federal Funds decreased by \$1,023,300 in comparison to FY21 and FY22, which was appropriated by the Federal Government to our agency. All state funded programs will be decreased by 5% in FY2022. This decrease is reflected in our FY2021 operating budget.

The proposed budget for FY22 is \$24,304,300 that was proposed to the Legislative Finance Committee (LFC) and the Department of Finance Administration (DFA). Our agency was asked to decrease the agency's budget by 5% for FY22. Our agency is using our exemption and presenting a 3.57% cut to the budget. We are trying to use a waiver to avoid using the Crime Victim Fund balance for the deficiency. Mr. Zubia informed the Commission that the agency will have to tap into our Fund balance reserves in order to meet needs for the upcoming FY22 for care and support for the Compensation Department. The Commission will be informed with any new information.

Commission Chair Lee detailed, with strong clarity, to the Commission that there is a 9% budget cut to our agency in the upcoming fiscal year. She added that Ms. Garcia, Grants Bureau Chief, will soon be providing new information to the Commission regarding our federal and state grants. Commission Chair Lee stated that this budget was approved prior to the new changes. Even though, this is not a voting item, it is important to vote on this budget as proposed. Commission Jorgensen made a motion to accept the budget as proposed, Commission Vice Chair Meyers seconded the motion. The motion passed unanimously.

### **New Business**

#### **Proposed Statue Changes-(Tabled)**

Commission Chair Lee and the Commission agreed to table the Proposed Statue Changes until the next Commission meeting.

#### **Business-(Tabled)**

Commission Chair Lee and the Commission has tabled the Grants Updates (VOCA, VAWA, SASP and State) until next Commission meeting.

#### **FFY2021 VOCA Victim Assistance Continuation Awards (Voting Item)**

Ms. Garcia, Grants Bureau Chief, informed the Commission of the following:

The FFY2021 VOCA VA continuation application was issued and all subrecipients submitted their applications on time. The SASP and VAWA funding projects continued through July 1, and maintained them at the current funding level to create sustainability through COVID-19. As part of our funding strategy we will continue to support VOCA Victim Assistance and the recipients at the current funding level through FFY22.

The funding from the Federal Government is decreasing and we are anticipating additional cuts in the next award that is received. The current award is \$10 million dollars for FFY20. With this award it is possible to support everyone through FFY22 at the current funding level.

Ms. Garcia and the Grants Department are waiting to see what the funding will look like for FFY23. The VOCA Victim Assistance applications were submitted in accordance with the Continuation Solicitation for FFY21 funding. Ms. Minjares and Ms. McKenna have been working very hard and received all solicitations on time.

Commission Chair Lee reviewed the FFY21 VOCA Victim Assistance Continuation Awards. Commission Member Ms. Jorgensen made a motion to approve the FFY21 VOCA Victim Assistance Award, Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

**Executive Session**

At 11:45 a.m., Commission Vice Chair Myers made a motion to enter into Executive Session. Commission Member Jorgensen seconded the motion.

A poll of the Commission Members was made as follows: Commission Vice Chair Myers, aye, Member Jorgensen, aye, Commission Chair Lee, aye.

At 11:54 a.m., Commission Member Jorgensen made a motion to come out of Executive Session. Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

Commission Chair Lee stated that pursuant to Section 10-15-1(J) NMSA 1978 the matters discussed in the closed meeting (Executive Session) were limited only to those specified in the motion for closure.

**Actions on Items Discussed in Executive Session (Voting Item)**

210205- Good Cause

203882- Good Cause

Commission Chair Lee made the motion to approve for restricted to counseling only for claim #210205, Commission Member Jorgensen seconded the motion. The motion passed unanimously.

Commission Chair Lee made the motion to approve claim #203882 Commission Member Jorgensen seconded the motion. The motion passed unanimously.

Commission Chair Lee and the Commission thanked Ms. Mok and Ms. Garcia for their hard work.

The next Commission meeting has been scheduled for Thursday, September 24, 2020 at 10:00 a.m. at 6200 Uptown Blvd. N.E., Suite #210, Albuquerque, NM in the conference room. This meeting could change to a virtual meeting depending on direction from the Attorney General.

**Adjourned**

Commission Member Jorgensen moved to adjourn the Commission meeting. Commission Vice Chair Myers seconded the motion. The motion to adjourn passed unanimously.

The virtual meeting adjourned at 11:55 a.m.



APPROVED: \_\_\_\_\_ DATE: 9/24/20  
Marron Lee, Commission Chair