

STATE OF NEW MEXICO  
CRIME VICTIMS REPARATION COMMISSION

MICHELLE LUJAN GRISHAM  
GOVERNOR



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DIRECTOR

STATE OF NEW MEXICO  
CRIME VICTIMS REPARATION COMMISSION  
6200 Uptown Blvd. NE Suite #210  
Albuquerque, NM 87110

**Video Conferencing Platform – Zoom Meeting**

In accordance with the COVID-19, State of New Mexico Public Health Emergency- Executive Order 2020-004 Crime Victims Reparation Commission Virtual Meeting information was posted with detailed instructions on the CVRC Website for members of the public to attend and listen via telephone, live streaming, or other similar technologies.

**Virtual Meeting Called to Order**

On June 16, 2022, Commission Chair Lee called the June virtual meeting of the New Mexico Crime Victims Reparation Commission to order at 10:03 a.m. Commission Chair Lee announced the names of those members of the public body who are participating remotely.

The following Commission Members were present via webcast:

Marron Lee, Commission Chair  
Mark Myers, Commission Vice Chair  
Erica Jorgensen, Commission Member

The following NMCVRC staff members were present via webcast:

Frank Zubia, Director  
MaryEllen Garcia, Grants Bureau Chief  
Cindy Mok, Chief Financial Officer  
Pamela Brender, State Investigator  
Michelle Fraire, State Investigator  
Arturo Garcia, State Investigator  
Nathan Fuhr, Grants Program Specialist  
Rose Martinez, Compensation Management Analyst

**Review Agenda**

The agenda was reviewed by Commission Chair Lee and Commission Members and was unanimously approved by the Commission.

**Review and Approval of May 19, 2022, Commission Meeting Minutes**

Commission Chair Lee reviewed the Commission meeting minutes for May 19, 2022, with the Commission. Commission Member Jorgensen made a motion to approve the meeting minutes. Commission Vice Chair Myers seconded the motion. The motion to approve the minutes passed unanimously.

**Public Comment**

None

**Agency Financial Report**

Ms. Mok updated the Commission regarding the FY2022 budget position report regarding victim payments for the period of July 1, 2021, through June 16, 2022. The victim payment budget started in the amount of \$2,482,658. The total amount for victim payouts as of June 10, 2022, is \$2,379,144. There are two weeks remaining in the state fiscal year, and there is \$103,515 available in the budget to cover remaining payouts. Ms. Mok informed the Commission that at the next meeting she will provide the year end FY2022 victim payment budget.

Ms. Mok presented the FY 2022 Crime Victim Fund Budget Status report to the Commission. Below are the payments received for the period of July 01, 2021, to June 16, 2022, by type:

Restitution: \$85,359

Corrections: \$350,945

Civil Settlement: \$14,694

Penalty Assessment: \$193,787

Total received: \$644,784

Ms. Mok informed the Commission that CVRC has not received payments for the month of May from the Department of Correction and Administrative Offices of the Courts (AOC).

Commission Chair Lee thanked Ms. Mok for her good work.

**New Business**

**Agency Personnel Status**

Mr. Zubia introduced to the Commission the new employees that have started with CVRC. The new staff members are Arturo Garcia, State Investigator, Michelle Fraire, State Investigator, and Nathan Fuhr, Grants Program Specialist.

Mr. Zubia informed the Commission that CVRC is in the process of hiring four additional staff members and anticipate being fully staffed by August.

Commission Chair Lee welcomed the new staff members to CVRC.

**Business**

**Grants Status Report (VOCA, VAWA, SASP and State)**

Ms. Garcia, Grants Bureau Chief, informed the Commission of the following:

The State Human Trafficking Request for Proposal was released March 28, 2022 and were due April 26, 2022. A grant writing webinar was recorded and was included in the solicitation to assist applicants. A review committee met to review and score the applications and have made award recommendations.

The State Law Enforcement Violent Crime Victim Assistance Request for Proposal was released March 30, 2022 and were due April 29, 2022. A grant writing webinar was recorded and was included in the solicitation to assist applicants. A review committee met to review and score the applications and have made award recommendations.

The Sexual Assault Services and Infrastructure Request for Proposal was released April 6, 2022, and were due May 4, 2022. Prior to its release a Question-and-Answer Session was held to answer questions for providers. A grant writing webinar was recorded and was included in the solicitation to assist applicants. A review committee met to review and score the applications and have made award recommendations.

The Sexual Assault, Child Abuse and Domestic Violence Services Request for Proposal was released May 24, 2022 and were due June 9, 2022. Prior to its release a Question-and-Answer Session was held to answer questions for providers. A grant writing webinar was recorded and was included in the solicitation to assist

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applicants. A review committee met to review and score the applications and have made award recommendations

The Victims' Rights Request for Proposal was released May 24, 2022 and were due June 9, 2022. Prior to its release a Question-and-Answer Session was held to answer questions for providers. A grant writing webinar was recorded and was included in the solicitation to assist applicants. A review committee met to review and score the applications and have made award recommendations.

The Guardianship Civil Legal Services Request for Proposal was released May 24, 2022 and were due June 9, 2022. Prior to its release a Question-and-Answer Session was held to answer questions for providers. A grant writing webinar was recorded and was included in the solicitation to assist applicants. A review committee met to review and score the applications and have made award recommendations.

The 2022 – 2025 Statewide Implantation Plan has been adopted.

The Grants Department continues to provide technical assistance to program and projects that are funded through CVRC state and federal funding.

### **2022 – 2025 Statewide Implementation Plan Adopted**

Ms. Garcia informed the Commission that the 2022 -2025 Statewide Implementation Plan has been adopted and complete. This is a comprehensive statewide plan that outlines funding priorities and strategies for the Services, Training, Officers and Prosecutors for the Violence Against Women grant program, federal discretionary grant awards, and state funds to enhance responses to victims of domestic violence, sexual assault, stalking, dating violence, child abuse, homicide, and victims of violent crime throughout New Mexico. Ms. Garcia will submit the final draft to the Office of Violence Against Women today.

Ms. Garcia commented that this process has been challenging and time consuming and she is very proud of the final product and is thankful for all that participated.

Commission Chair Lee acknowledged and complimented Ms. Garcia on the completion of the Statewide Implementation Plan. Commission Chair Lee knows the amount of time and hard work that was put forth putting this plan together and thanked her and the Grant Department.

### **FY2023 State Funded Human Trafficking Final Awards (Voting Item)**

The New Mexico Crime Victims Reparation Commission received four (4) competitive proposals for the Human Trafficking Request for Proposals. A proposal review committee reviewed and scored the proposals in accordance with the request for proposal guidelines, which included mandatory allocation and statutory funding priorities. The proposal review committee recommended four (4) of the proposals be presented to the Commission for final approval.

Commission Chair Lee and the Commission reviewed the FY2023 State Funded Human Trafficking Final Awards. Commission Member Jorgensen made a motion to approve, and Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

### **FY2023 State Funded Law Enforcement Violent Crime Victim Assistant Units Final Award (Voting Item)**

The New Mexico Crime Victims Reparation Commission received one (1) competitive proposal for the Law Enforcement Violent Crime Victim Assistants Request for Proposals. A proposal review committee reviewed and scored the proposal in accordance with the request for proposal guidelines, which included mandatory allocation and statutory funding priorities. The proposal review committee recommended to support this proposal be presented to the Commission for final approval.

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Commission Chair Lee and the Commission reviewed the FY2023 State Funded Law Enforcement Violent Crime Assistant Units Final Awards. Commission Member Jorgensen made a motion to approve, and Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

### **FY2023 State Funded Sexual Assault Services and Infrastructure Final Awards (Voting Item)**

The New Mexico Crime Victims Reparation Commission received 21 applications under the Sexual Assault Services Request for Proposals. A proposal review committee reviewed and scored the proposals in accordance with the request for proposal guidelines, which included mandatory allocation and statutory funding priorities. The proposal review committee recommended 21 of the proposals be presented to the Commission for final approval.

Commission Chair Lee and the Commission reviewed the FY2023 State Funded Sexual Assault Services and Infrastructure Final Awards. Commission Member Jorgensen made a motion to approve, and Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

### **FY2023 State Funded Domestic Violence, Child Abuse and Sexual Violence Awards (Voting Item)**

The New Mexico Crime Victims Reparation Commission received 4 applications under this solicitation. A proposal review committee reviewed and scored the proposals in accordance with the request for proposal guidelines, which included mandatory allocation and statutory funding priorities. The proposal review committee recommended 3 of the proposals be presented to the Commission for final approval.

Commission Vice Chair Myers and Commission Member Jorgensen reviewed the FY2023 State Funded Domestic Violence, Child Abuse and Sexual Violence Awards. Commission Member Jorgensen made a motion to approve, and Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

### **FY2023 State Funded Victims Rights Services (Voting item)**

The New Mexico Crime Victims Reparation Commission received 1 application under this solicitation. A proposal review committee reviewed and scored the proposals in accordance with the request for proposal guidelines, which included mandatory allocation and statutory funding priorities. The proposal review committee recommended supporting the proposal be presented to the Commission for final approval.

Commission Vice Chair Myers and the Commission Member Jorgensen reviewed the FY2023 State Funded Victims Rights Services. Commission Member Jorgensen made a motion to approve, and Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

### **FY2023 State Funded Guardianship Civil Legal Service Awards (Voting Item)**

The New Mexico Crime Victims Reparation Commission received 2 applications under this solicitation. A proposal review committee reviewed and scored the proposals in accordance with the request for proposal guidelines, which included mandatory allocation and statutory funding priorities. The proposal review committee recommended 2 of the proposals be presented to the Commission for final approval.

Commission Vice Chair and Commission Member Jorgensen reviewed the FY2023 State Funded Guardianship Civil Legal Service Awards. Commission Member Jorgensen made a motion to approve, and Commission Vice Chair Myers seconded the motion. The motion passed unanimously.

Commission Chair Lee thanked Ms. Garcia and her team.

### **Action on Items Discussed in Executive Session (Voting item) Executive Session**

**Commission Meeting June 16, 2022**

At 10:20 a.m., Commission Chair Lee requested a motion to enter into Executive Session. Commission Member Jorgensen made the motion and Commission Vice Chair Myers seconded the motion to enter into Executive Session.

A poll of the Commission Members was made as follows: Commission Chair Lee, aye, Commission Member Jorgensen, aye, Commission Vice Chair Myers, aye.

Commission Chair Lee stated that pursuant to Section 10-15-1(J) NMSA 1978 the matters discussed in the closed meeting (Executive Session) were limited only to those specified in the motion for closure.

**Actions on Items Discussed in Executive Session (Voting Item)**

Claim #222422 - Contributory

At 10:22 a.m., Commission Chair Lee asked for a motion to come out of Executive Session. Commission Member Jorgensen made a motion to come out of Executive Session and Commission Vice Chair Myers seconded the motion. The motion passed unanimously

**Actions on Items Discussed in Executive Session (Voting Item)**

Commission Chair Lee reviewed with the Commission claim #222422 for Contributory. The consensus of Commission is to deny claim #222422 for Contributory. The motion to deny was passed unanimously.

The next Commission meeting has been scheduled for Thursday, August 18, 2022, at 10:00 a.m. which will be a virtual meeting.

**Adjourned**

Commission Chair Lee asked for a motion to adjourn the Commission meeting. Member Jorgensen made a motion to adjourn the meeting and Commission Vice Chair Myers seconded the motion. The motion to adjourn passed unanimously.

The virtual meeting adjourned at 10:23 a.m.

APPROVED: Agne Sumner DATE: 8/25/2023  
Commission Chair