

STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION

MICHELLE LUJAN GRISHAM
GOVERNOR



FRANK ZUBIA
DIRECTOR

STATE OF NEW MEXICO
CRIME VICTIMS REPARATION COMMISSION
6200 Uptown Blvd. NE Suite #210
Albuquerque, NM 87110

Meeting Called to Order

On February 23, 2023, Commission Chair Summa called the February meeting of the New Mexico Crime Victims Reparation Commission to order at 10:02 a.m.

Commission Chair Summa announced the names of the Commission members of the public body and acknowledged those who are participating in person and remotely.

The following Commission Members were present:

Allyn Summa, Commission Chair(In person)
David Karst, Commission Vice Chair (Virtual)
Cody Rogers, Attorney, Commission Member (Virtual)
Randal Brown, M.D., Commission Member (In person)
Sheriff Stewart, Commission Member (Virtual)

The following NMCVRC staff members were present:

Frank Zubia, Director
Donna Richmond, Grants Bureau Chief
Moises Valdez, Compensation Bureau Chief
Cindy Mok, Chief Financial Officer
Kristen Wood-Hegner, VAWA Grant Administrator
Debra Yepa, State Investigator
Rose Martinez, Compensation Management Analyst
Jacqueline Hernandez, Administrative Secretary
Vanessa Cervantes, Business Operation Specialist

The following attendees were present:

Delilah Tenorio, Assistant Attorney General's Office

Review Agenda

Commission Members reviewed the agenda and Commission Chair Summa asked for a motion to approve the agenda. Commission Member Brown made the motion to approve. Commission Member Rogers seconded the motion. The motion to approve the agenda was passed unanimously.

The roll-call vote of the Commission was as follows: Commission Chair Summa, aye, Commission Vice Chair Karst, aye, Commission Member Stewart, aye, Commission Member Brown, aye, Commission Member Rogers, aye.

Review and Approval of January 26, 2023, Commission Meeting Minutes

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Commission Chair Summa and Commission members reviewed the Commission meeting minutes for January 26, 2023. Commission Member Brown made a motion to approve the meeting minutes. Commission Member Rogers seconded the motion. The motion to approve the minutes passed unanimously.

The roll-call vote of the Commission was as follows: Commission Chair Summa, aye, Commission Vice Chair Karst, aye, Commission Member Rogers, aye, Commission Member Stewart, aye, Commission Member Brown, aye.

Public Comment

No Public Comment

Agency Financial Report

FY23 Victim Payment Budget Position and Crime Victims Fund Status

Ms. Mok updated the Commission regarding the fiscal year FY2023 budget position report regarding victim payments for the period of July 1, 2022, through February 10, 2023. The victim payment budget started in the amount of \$2,308,200. The total amount of the compensation victim payouts as of February 10, 2023, is \$1,665,838.

Ms. Mok informed the Commission that at the rate CVRC is paying out, CVRC will be paying approximately \$1.7 million to close out the fiscal year, with 20 weeks remaining. In addition, CVRC will have a projected negative balance of \$366,549.

As previously presented to the Commission, Ms. Mok informed the Commission that the negative balance projected will be paid with the Federal award funding.

Ms. Mok presented the FY 2023 Crime Victim Fund Budget Status report to the Commission.

Below are the payments received for the period of July 01, 2022, to February 10, 2023, by type:

Restitution: \$41,124

Corrections: \$226,740

Civil Settlement: \$5,881

Penalty Assessment: \$101,054

Total received: \$374,799

Ms. Mok reviewed with the Commission the Crime Victims Funds Status report totaling \$374,799 through the month of December. Ms. Mok informed the Commission that CVRC has not received the funds from the Correction's Department for the month of January when this report was drafted.

Ms. Mok informed the Commission that the Department of Correction's check was received and will be presented to the Commission with the updated amounts at the next Commission meeting.

Mr. Zubia updated the Commission with regarding the elimination of the fines and fees that CVRC receives. At the Legislative session there is a proposed bill to eliminate the fines and fees collected from the Administrative of the Courts.

Mr. Zubia informed the Commission that if this bill passes, it will take effect on July 1, 2025. With this effect date it will give agencies, like CVRC, time to find another funding revenue streams or request additional funding from the legislature.

Mr. Zubia added that currently, this bill is in the House Judiciary Committee for review.

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Mr. Zubia informed the Commission that the Administrative Office of the Courts (AOC) were the subject experts for the proposed legislation. The AOC has expressed the challenges associated with the distribution of these funds. The funding is inconsistent, and it is a challenge to the administer the funding.

The Administrative Office of the Courts (AOC) divides the funds among Magistrate Court, CVRC and other agencies.

Mr. Zubia informed the Commission if this bill passes, it will create a significant gap in funding for CVRC. Mr. Zubia advised the Commission that CVRC is always looking for other sources of revenue to offset this possible shortfall.

Mr. Zubia stated to the Commission that at the next Legislative Session, he and the CVRC staff will ask the Legislators for additional funding for CVRC if this bill passes.

Commission Chair Summa and Commission members expressed their support of CVRC's efforts and will work together to develop plans and ideas to acquire additional funding for CVRC.

New Business

No New Business

Business

Grants Status Report (VOCA, VAWA, SASP and State)

Ms. Richmond, Grants Bureau Chief informed the Commission that she optimistic and looking forward to the continued partnership with CVRC's service provider partners and serving the victims of crime in our state.

Ms. Richmond informed the Commission that Joanna Garcia, Grants Program Specialist left CVRC and returned to UNM. The Grants Specialist position has been posted.

In addition, Ms. Richmond informed the Commission that the Grants staff successfully completed the DOJ Grants Financial Management Training.

Ms. Richmond provided the Commission with upcoming meetings and trainings from the Grant Administrators.

STOP VAWA/SASP Solicitation FY24

Ms. Richmond introduced to the Commission Ms. Kristen Wood-Hegner, the new VAWA Grant Administrator. Ms. Richmond informed the Commission that she is doing a great job and has submitted the Request for Proposal (RFP) for the STOP VAWA/SASP Solicitation FY24. Ms. Wood-Hegner informed the Commission that the Grant Department also released a webinar to assist with the grant writing process.

Commission Chair Summa congratulated Ms. Wood-Hegner for a job well done and welcomed her to CVRC.

NIA/NM Resource Center for Victims of Violent Death

Ms. Richmond informed the Commission that the NIA/NM Resource Center for Victims of Violent Death is experiencing changes and challenges within their organization. This organization has been around for many years under the direction of Executive Director Pat Caristo who provides services to surviving family members of victims of violent death.

Ms. Richmond informed the Commission that NM Resource Center's board of directors has exited the organization., with the exception of the board chair.

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In addition, CVRC has offered to assist with a consulting firm to provide training for their board of directors. Ms. Richmond stated to the Commission that the continuation of this resource for families is vital. CVRC will assist with a plan to train and recruit new board members. With this training, CVRC will provide funding to request training for board development with understanding the roles of the organization and create a 5-year plan of implementation and succession plan for Ms. Caristo.

Ms. Caristo has one board member that is continuing with the organization and she is waiting for new board members to join the organization.

Mr. Zubia informed the Commission that NIA/NM Resource center for Victims of Violent Death does serve a good portion of New Mexico. In addition, CVRC has assisted other organizations that also have experienced the same challenges.

Commission Chair Summa stated that she is pleased to support and assist the NM Resource Center for Victims of Violent Death.

2023 Open Meetings Resolution-Commission Virtual Attendance

Mr. Zubia re-addressed to the Commission the topic of discussion from the last meeting regarding the continuation of holding virtual attendance meetings.

Mr. Zubia stated that CVRC is fortunate to have Commission members that are representing the entire state. The challenge that Commission Members experience is the time, distance and the weather in attending Commission meetings in person. Mr. Zubia informed the Commission that CVRC will continue operating under the compliance of the Open Meetings Act and continue virtual meetings as needed.

Ms. Tenorio informed the Commission that the Governor has not given any direction to the Attorney General's Office regarding the State of Emergency orders. Ms. Tenorio will keep the Commission informed of any changes that are likely to occur after the Legislative session is over.

Commission Chair Summa stated that she strongly supports the continuation of the current option to hold Commission hybrid meetings.

In addition, Commission Chair Summa is content with the current Commission Members representing the state and would not look forward to losing anyone due to the challenges that might be encountered.

Office of the Chief Financial Officer (OCFO) Site Visit, February 14-16, 2023

Mr. Zubia informed the Commission that the Office of the Chief Financial Officer (OCFO), Jessica Gamble, also Office of Justice Programs (OJP), Ludmila Hago, Office of the Inspector General (OIG) Tyler Parsons and Stacey Pilgram conducted a site visit to CVRC on February 14-16, 2023. These organizations requested a significant number of financial and programmatic source documents for review from the Grants and the Compensation departments.

Mr. Zubia informed the Commission that a site visit would be conducted by Office for Victims of Crime (OVC), Kerry Luper which is scheduled for Monday, April 3, 2023.

Mr. Zubia thanked his staff for the great job working to ensure everything was provided for the on-site visit.

Commission Chair Summa also thanked the staff.

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CVRC Agency Personnel

Ms. Richmond informed the Commission that one of the staff members from the Grants department left for another job. Mr. Zubia introduced Kristen Wood-Hegner as the new VAWA Grant Administrator. Also, Ms. Mok introduced Vanessa Cervantes as the new Business Operation Specialist

Commission Chair Summa welcomed the new staff members.

Executive Session

Commission Chair Summa stated to the Commission that there are not any cases to be heard in Executive Session.

Actions on Items Discussed in Executive Session (Voting Item)


None for Review

The next Commission meeting has been scheduled for Thursday, March 23, 2023, at 10:00 a.m. at 6200 Uptown Blvd. N.E., Suite #210, Albuquerque, NM in the conference room. This could change to a virtual meeting depending on direction from the Attorney General.

Adjourned

Commission Chair Summa adjourned the meeting.

The meeting adjourned at 10:57.

APPROVED:  DATE: 3/23/2023
Commission Chair Summa